

**NORTHWESTERN SCHOOL CORPORATION  
BOARD OF SCHOOL TRUSTEES**

May 14, 2018, 7:00 P.M.  
NORTHWESTERN HIGH SCHOOL LIBRARY  
3431 N 400 W, KOKOMO IN 46901

The board held a Public Work Session at 5:30 P.M. on May 14, 2018 at the Northwestern High School Library. All Board members were present except Ted Merrell who joined via Facetime. Also in attendance were Ryan Snoddy, Blake Betzner, Jamie Shepherd, and Michele Short, and 6 interested parties. Tony Kuykendall from Performance Services, Inc. reviewed the plans of the current Project, including renovation of science labs, athletic areas, parking lots, and roofing at NES. Blake Betzner discussed additional projects including roofing, lighting, fencing and bank structure/lift station. Jamie Shepherd reviewed financing options. The staff was thanked for their work in keeping costs down. The Public Work Session adjourned at 6:42 P.M.

The Board of School Trustees met in regular session at 7:00 P.M. on May 14, 2018 at the Northwestern High School Library. All Board members were present except Ted Merrell who joined via Facetime. Also in attendance were Ryan Snoddy, Blake Betzner, Jamie Shepherd, and Michele Short, and 53 interested parties. President Steve Jones called the meeting to order and Ted Merrell opened with prayer. The minutes of the April 16, 2018 meeting were presented and unanimously approved following a motion made by Jonathan Underwood and seconded by Janet Lovelace. Bryan Alexander made the motion to approve the agenda; Jonathan Underwood seconded and motion passed unanimously.

## **STUDENT OF THE MONTH**

The following students were recognized as April Students of the Month:

Howard Elem School – **Ava Nunnally**, daughter of Charles and Erika Nunnally. Ava is in Mrs. Pickering's kindergarten class.

Northwestern Elementary – Apr - **Moriah Girard**, daughter of Gabriel and Bethany Girard. Moriah is a third-grader in Mrs. McCool's class.

May – **Kelsey Avery**, daughter of Amy Trine and Tim Avery. Kelsey is a sixth-grader in Mrs. Moore's class.

Northwestern Middle School- **Alexis Benson**, daughter of Joe and Sarah Benson. Alexis is a seventh grader.

Northwestern High School - **Anthony Macaluso**, daughter of Aimee Macaluso and Marc Macaluso. Anthony is a senior at the high school.

## **TOP TIGER**

Mike Ogle – Maintenance Department

### **I. SUPERINTENDENT'S REPORT**

#### **A. Recognition of Student(s) GBB**

1. Girls' Basketball –The 2018 State Champion Girls Basketball Team was recognized for their outstanding accomplishment. Congratulations Lady Tigers and Coaching Staff!
2. MS Choir Northwestern Middle School earned the All-State Award for Choir. Congratulations to Mrs. Brenda Alexander and her students for this outstanding award.
3. Music Dept – Mr. Snoddy announced that the Band and Choir programs received ISSMA's All-Music Award. As one of 11 schools state-wide to attain this distinction, we are certainly very proud of our students and staff in earning this high honor. Congratulations Music Department!

- B. **Recognition of Staff:** Mr. Brett Davis was recognized as being honored by the Educational Theatre Association as a 2017-18 National Administrator Award recipient. Mr. Davis will be recognized at the EdTA Conference in Denver, Colorado in September. Additionally, Mr. Davis is also being recognized as District Principal of the Year by IASP. Congratulations Mr. Davis!
- C. **ISBA** – The school board received was recognized as Outstanding Board Award
- D. **Staff Appreciation Dinner – Thursday, May 17**
- E. **Treasurer’s Report:**
  - 1. Budget Calendar – Ms. Shepherd provides the 2019 Budget Preparation Calendar for the Board’s information and review.

**II. CLAIMS AND FINANCIAL**

Claim vouchers in the amount of \$732,127.81 and 2 payroll claim listings totaling \$683,839.44 are presented for approval of payment. I recommend approval of these claims for payment.

**III. PERSONNEL**

Janet Lovelace made the motion to approve personnel recommendations. Jonathan Underwood seconded and the following were unanimously approved:

- A. Approve the appointment of **Jeff Layden** as Director of Operations, effective July 1, 2018. Mr. Layden is recommended at a salary of \$76,000 on a 2-year contract, with other benefits per the current administrative contract addendum including insurance all but \$1,000, matched annuity contribution of \$1,000 and \$2,200 conference and travel allowance.
- B. Accept the resignations of **Robyn Pagington** – HS Math and **Darrell Cockrell**, HS Study Hall Supervisor, effective at the end of the current school year. Mr. Snoddy thanked both for their service to students at Northwestern.
- C. Approve Mrs. Garrison’s recommendation for extended-school year assignments as follows: Jan Koloszar – 6 hrs/week, Darian Murphy – 2 hrs/week, and Misty Pfefferkorn – 4 hrs/week. Also, approve DelRoy Ortmann for an additional 4 hrs/week for homebound services for a middle school student, and Cindy Harshbarger for 5 hrs/week through the end of the school year.
- D. Approve requests for unpaid leave for the following: Amiee Hale – 1 day on April 10, Susan Puett – 2 days on Apr. 8 & 10, Ciara Lovelace – 1 day on Apr 28, Patricia Buckley – 5.5 days Apr 30 & May 7-11, Jan New – 1 day on May 10, Stephanie King – May 7, Rebecca Frost – 1.5 days on May 21-22, Allison Exmeyer – May 3, and Barbara Gromala – 2 ½ days on June 13-15.
- E. Approve summer school assignments as submitted by principals and per the Master Agreement to include: at Howard Elem – Chloe Woodruff and Trina Yager, instructional assistant; Northwestern Elem – Kim Cunningham and Kimberly Maynard; High School – Alex, Pier, Mike Brazel, DelRoy Ortmann, Peter Schroer, Lisa Pritchard, Tica Rogers and Roger Berry;
- F. Approve the recommendation to increase the work calendar of **Melissa Rarick** from 194 to 197 days, effective this current school year, and 200 days beginning the 2018-19 school year.

**V. CONSIDER ACTION TO CREATE A PART-TIME POSITION – ASSISTANT ATHLETIC DIRECTOR RESPONSIBLE FOR MIDDLE SCHOOL ATHLETICS**

Mr. Armstrong submitted a recommendation and rationale for the creation of a part-time position of Assistant Athletic Director Responsible for Middle School Athletics. Jamie Shepherd discussed salary computation, to combine with teacher salary. Bryan Alexander made the motion to approve the creation of the position. Jonathan Underwood seconded; motion passed unanimously.

**VI. CONSIDER ACTION WITH REGARD TO AN OUT-OF-STATE AND/OR OVERNIGHT TRIP REQUEST**

Coach Jim Gish requested permission to take boys' basketball players to D-One Camp in Fort Wayne on June 22-24. The board unanimously approved after a motion was made by Janet Lovelace and seconded by Bryan Alexander

**VII. CONSIDER ACTION WITH REGARD TO TUITION TRANSFER APPLICATIONS FOR THE 2018-19 SCHOOL YEAR**

Mr. Snoddy submitted a list of students recommended for approval as tuition transfer students beginning the 2018-19 school year. Only students entering kindergarten, or those applying as a sibling of a current student, child of an employee, or student at a private school in which Northwestern has a transfer agreement were considered, per the action of the last board meeting. Jonathan Underwood made the motion to approve; Janet Lovelace seconded and motion passed unanimously.

**VIII. CONSIDER ACTION WITH REGARD TO LATCH KEY PROGRAM FOR THE 2018-19 SCHOOL YEAR**

Mr. Owings recommended we continue our Latch Key agreement with the YMCA to provide before and after school care at Northwestern Elementary for the 2018-19 school year. Bryan Alexander the motion to approve; Janet Lovelace seconded and motion unanimously passed.

**IX. CONSIDER ACTION WITH REGARD TO FOREIGN EXCHANGE STUDENT REQUESTS FOR THE 2018-19 SCHOOL YEAR**

Mrs. Bilkey submitted requests and recommended approval of the following foreign exchange students through Foreign Links Around the Globe (FLAG) program:

- Sofie Haenchberg from Denmark, hosted by Ron and Kristen Leisure
- Scott Sharpe from England, hosted by Dennis and Terri Bell
- Miquel Martinez Picornell from Spain, hosted by John and Laura Cardwell
- Eloise Burwell-Hikaka from New Zealand, hosted by Dan and Sarah Gibson

Janet Lovelace made the motion to approve these requests. Jonathan Underwood seconded and motion passed unanimously.

**X. CONSIDER ACTION WITH REGARD TO BIDS FOR BAKERY AND DAIRY PRODUCTS FOR THE 2018-19 SCHOOL YEAR**

Mrs. Neuzerling recommended we continue to participate in the Wabash Valley Co-Op for cooperative purchasing of bakery and dairy products for the upcoming school year. The coop has already accepted and awarded bids to Aunt Millie's for bakery products and Prairie Farms for dairy. The board unanimously approved the recommendation on a motion made by Jonathan Underwood and second from Bryan Alexander.

**XI. CONSIDER ACTION TO ACCEPT AND AWARD BID(S) FOR FACILITY IMPROVEMENT PROJECT**

Mr. Snoddy recommended the Board proceed with the facility renovation project as outlined by PSI and the administration, including but not limited to: Science classrooms and greenhouse, Construction of an Athletic Building as identified in the drawings, Track, Parking lot, bleachers and press box and practice fields. The cost of this project that is being managed by Performances Services, Inc. shall not exceed \$3,862,162. Bryan Alexander made the motion to approve; Janet Lovelace seconded & motion passed unanimously.

Mr. Snoddy recommended the bids that were received be accepted for the baseball and softball field lighting project. The board unanimously approve following a motion from Jonathan Underwood and second from Bryan Alexander. He further recommended the bid be awarded to All Purpose Erectors to install LED lights at the baseball and softball fields at the bid price of \$364,000. Bryan Alexander made the motion to award as recommended; Janet Lovelace seconded and motion passed unanimously.

Mr. Snoddy recommended the Board authorize the Superintendent, Director of Operations, and Business Manager to work through the alternatives identified in the project design as funds exist in the following priority: science casework improvements, band structure, renovate the existing athletic building, and demolition of the old Corporation Office.

Mr. Snoddy thanked Blake Betzner, the science department teachers and staff for their hard work on this project.

**XII. CONSIDER ACTION TO APPROVE SPORT CAMP(s) REQUESTS**

Mr. Armstrong submits several sport camp requests from coaches including: Kathie Layden- girls' basketball, volleyball, tennis Camp – May 30-June 2; Jim Gish – boys' basketball camp – May 29-June 1; Ashley Miller – cheer camp – June 1; Cindy Britten – summer swim lessons – May 29-June 8. Janet Lovelace made motion to approve all camps; Jonathan Underwood seconded and motion passed unanimously.

**XIII. PUBLIC COMMENTS – none**

**XIV. BOARD COMMENTS – Janet Lovelace and Bryan Alexander thanked Mr. Snoddy and the entire staff on their work done on the PSI project.**

There being no further business, Bryan Alexander made a motion to adjourn. Jonathan Underwood seconded and the board and adjourned at 7:53 p.m.

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice President

\_\_\_\_\_  
Secretary

Next Meeting – **\*\* Monday, July 16, 2018 – Northwestern High School Library – 7:00 P.M.**