

NORTHWESTERN SCHOOL CORPORATION

March 12, 2018, 7:00 P.M.
NORTHWESTERN HIGH SCHOOL LIBRARY
3431 N 400 W, KOKOMO IN 46901

The Board of School Trustees met in regular session at 7:00 P.M. on March 12, 2018 at the Northwestern High School Library. All Board members were present, as well as Ryan Snoddy, Blake Betzner, Jamie Shepherd, Scott Simmons and Sheila Lamb, and 36 interested parties. President Steve Jones called the meeting to order and opened with prayer. The minutes of the February 12, 2018 meeting were presented and unanimously approved following a motion made by Jonathan Underwood and seconded by Janet Lovelace. Mr. Snoddy requested the addition of one agenda item relating to the renovation project. Bryan Alexander made the motion to approve the agenda with the additions; Ted Merrell seconded and motion passed unanimously.

STUDENT OF THE MONTH

The following students were recognized as March Students of the Month:

Howard Elem School – **Wyatt Fourez**, son of Jeremy and Elizabeth Fourez. Wyatt is in Mrs. Gaier's second-grade class.

Northwestern Elementary – **Emalee Kuhn**, daughter of James and Melissa Kuhn. Emalee is a kindergartener in Mrs. Shoaff's class.

Northwestern Middle School-Jan: **Gunnar LaShure**, son of Dan and Jennifer LaShure. Gunnar is a seventh grader.

Feb: **Noland Adams**, son of Todd and Jessica Adams. Noland is a seventh grader.

Northwestern High School - **Kate Bilkey**, daughter of Kristen Bilkey and Matthew Bilkey. Kate is a senior at the high school.

TOP TIGER

Jeremy Leazenby-Bruce – MS Language Arts, Drama/Musical Director

I. SUPERINTENDENT'S REPORT

A. Recognition of Students:

1. Theatre Troupe - Drama students competed, winning the state championships, and will be representing Northwestern this summer at the national competition in Nebraska. Congratulations thespians, and sponsors, Jeremy Leazenby- Bruce and Jake Everetts.
 2. We are pleased to recognize band students who competed in state solo and ensemble contest. Every student who competed received a gold rating! We are especially pleased to hear from the percussion ensemble who scored a perfect score. Congratulations band students and staff.
- B. Recognition of Staff Member(s): **Jennifer Longgood** has received a commendation for her volunteer service with the Eliot Rosewater Book Award Program. As a volunteer, Mrs. Longgood read and reviewed scores of newly released books targeted for teen readers. We also commend Mrs. Longgood for her dedication in fostering a love for reading in our students.
- C. Discussion regarding future board meeting dates: Board members discussed upcoming meetings. Mr. Snoddy reported that he and Ms. Shepherd would be attending an IASBO conference regarding the new budget changes the date of the May meeting. By consensus, the Board established April 16 and May 14 as the next two board meeting dates.

II. CLAIMS AND FINANCIAL

Janet Lovelace made the motion to approve Claim vouchers in the amount of \$705,151.87 and 2 payroll claim listings totaling \$724,750.49. Jonathan Underwood seconded; motion passed unanimously.

III. PERSONNEL

The following personnel recommendations were unanimously approved following a motion from Bryan Alexander and second from Jonathan Underwood:

- A. Accept letters of intent to retire at the end of the current year from **Dawn Johnston, Julie McCool**
 - B. Accept the resignation of **Lori Green**, high school health/PE instructor, effective March 16, 2018.
 - C. Accept resignations of **Brooklyn Helmle**, HES library clerk, effective March 16, 2018; and **Kay Cooley**, corporation bus driver, effective Feb. 23, 2018.
- Mr. Snoddy thanked all of these employees for their service to Northwestern and congratulated those who are retiring.
- D. Approve Mr. Betzner's recommendation for an adjustment of assignment for **Stan Rybolt**. Mr. Rybolt is recommended as a transfer from B Custodian to Grounds/Maintenance, effective March 12, 2018.
 - E. Approve extra-curricular assignments submitted by Mrs. Bilkey, per Appendix B to include: **Randi Weeks** – Spring Musical-Choreographer, and **Jeremey Leazenby-Bruce** and **Jake Everetts** – Thespian Sponsor at ½ stipend each. Also, approve Mrs. Lanie's recommendation for Darrell Campbell as Elementary Robotics.
 - F. Approve requests for unpaid leave for the following: **Patricia Buckley** – 5 days personal leave on May 7-11, 2018; **Brooklyn Helmle** – 2 ½ days on Feb 22, Mar 2 & Mar 8th, **Michele DeVault** – 2 days on Feb 15-16, **Teena Wallace** – 1 day on Mar 23, **Jennifer Longgood** -5.5 days on Apr. 19-20 and Mar. 13-16, **Kim Cunningham** – 2 days on Apr 6-7, **Audra Cobble** -5 days Apr 23-26, **Dianne Taylor** – 4 days May 2-7, and **Darrell Cockrell** – 5 days May 18-28
 - G. Approve the following individuals as substitute teachers for the 2017-18 school: Tonya Huffer, Brittany Ravas, McKenzie Vibbert

III. CONSIDER ACTION WITH REGARD TO AN OVERNIGHT AND/OR OUT-OF-STATE TRIP REQUEST

High School science instructors requested permission to accompany any qualifying student(s) to the International Science Fair May 13-18 in Pittsburg, should they advance in competition. Ted Merrell made the motion to approve as requested; motion approved unanimously following a second from Bryan Alexander.

IV. CONSIDER ACTION TO ADOPT RESOLUTION 1803-1 REGARDING PAYMENT OF CLAIMS

Ms. Shepherd submitted a Resolution authorizing the Treasurer/Business Manager authority to authorize payment of claims prior to a board meeting to avoid penalty and/or interest charge and/or allow continuance of daily operations. The board unanimously approved the request after a motion received from Janet Lovelace and second from Jonathan Underwood.

V. CONSIDER ACTION TO ACCEPT AND AWARD BIDS FOR SUMMER ROOFING PROJECT

Mr. Betzner submitted bids for the upcoming roofing projects. Bids for the high school/middle school project were received from McGuff Roofing, Blackmore & Buckner, AAA Roofing and R. Adams Roofing with the lowest base bid of \$168,400. Three bids were received for the work needed at Northwestern Elementary including McGuff, Blackmore & Buckner, and low bid from R. Adams Roofing of \$441,200. Ted Merrell made the motion to accept all bids; Jonathan Underwood seconded and motion passed unanimously. Ted Merrell then made the motion to award the bids for both projects to R. Adams.

VI. CONSIDER ACTION TO APPROVE PHASE 1 OF FACILITY RENOVATION PROJECT

Mr. Betzner updated the Board and shared preliminary drawings of the upcoming facility project. The project addresses complete renovation and an addition onto science rooms and labs, an athletic storage facility, additional bleachers and seating and parking lot expansion at the athletic complex. Also speaking was Jonathan Underwood, Steve Jones, Bryan Alexander, Ryan Snoddy, Jamie Shepherd and Ted Merrell. Tony Kuykendall of Performance Services was also present

and addressed questions. Following discussion, Ted Merrell made the motion to proceed with Phase 1 of the Facility Project plan and to retain the Progressive Services as Design Builder. Janet Lovelace seconded the motion; motion passed unanimously.

VII. CONSIDER ACTION TO ACCEPT AND AWARD BIDS FOR UPCOMING TECHNOLOGY PROJECT

Mr. Simmons updated the Board with regard to the upcoming Technology Project. 4 Proposals were received from Network Solutions, Presidio, Wintek and Innovation Integration. He provided for review the following documents: Presidio Proposal, Proposal Evaluation Matrix, Wireless Project Bids, RFP Cost Projections, and Wireless Project Recommendation. Also speaking were Jim Hunt, Jamie Shepherd, Jonathan Underwood, and Steve Jones. Following discussion, Ted Merrell made the motion to accept all bids received. Bryan Alexander seconded and motion passed unanimously. Janet Lovelace then made the motion to award the project contract to Presidio, contingent upon receiving funding through USAC, supplemented with Common School Fund loan through the State of Indiana. The Board unanimously approved after a second from Jonathan Underwood.

VIII. CONSIDER ACTION WITH REGARD TO SUMMER SCHOOL COURSE OFFERINGS

Mrs. Bilkey recommended the addition of two courses to the 2018 summer school course offerings approve at the February meeting, in order to prepare students for summer ISTEP+. The Board unanimously approved following a motion from Bryan Alexander and second from Ted Merrell.

IX. PUBLIC COMMENTS - none

X. BOARD COMMENTS

Janet Lovelace commented that it was exciting times for Northwestern – referencing state champion winners in band, theatre and girls basketball.

Steve Jones thanked Mr. Armstrong for his work with the Athletic Hall of Fame program and congratulated those recently inducted.

There being no further business, Jonathan Underwood made a motion to adjourn. Janet Lovelace seconded and the board adjourned 8:53 p.m.

President

Vice President

Secretary

Next Meeting – ** Monday, March 12, 2018 – Northwestern High School Library – 7:00 P.M.

8:00 PM EXECUTIVE SESSION

The Board of School Trustees met in regular session at 8:00 P.M. on March 12, 2018 at the Northwestern High School Library. All Board members were present and discussion was limited to the advertised agenda of discussion with regard to a job performance evaluation of an individual employee.

President

Vice President

Secretary