

NORTHWESTERN SCHOOL CORPORATION

JULY 20, 2017, 7:00 P.M.
NORTHWESTERN HIGH SCHOOL LIBRARY
3431 N 400 W, KOKOMO IN 46901

The Board of School Trustees met in regular session at 7:00 P.M. on July 20, 2017 at the Northwestern High School Library. Board members present included Bryan Alexander, Janet Lovelace and Steve Jones, as well as Ryan Snoddy, Blake Betzner, Jamie Shepherd and Sheila Lamb, and 4 interested parties. Ted Merrell joined the meeting via Skype. Janet Lovelace opened the meeting with prayer. The minutes of the July 6, 2017 meeting were presented and unanimously approved following a motion made by Steve Jones and seconded by Janet Lovelace. Mr. Snoddy requested the addition of one agenda item – requesting approval of NEOLA Policy 3220.01 on first reading. With this addition, the agenda was unanimously approved on a motion made by Steve Jones and seconded by Janet Lovelace.

I. SUPERINTENDENT'S REPORT

- A. Mr. Snoddy reported that he just returned from the AASA conference in Washington, DC. He thanked the Board for allowing him to participate in the conference and reported that he was able to meet with several Congressmen and Representatives regarding education issues.
- B. **Treasurer's Report:** Ms. Shepherd shared the 2018 Budget Preparation schedule for the Board's information. She also submitted for the Board's review the Appropriation Summary Report and the May Fund Report.
- C. **Facility and Personnel Update:** Mr. Betzner updated the Board with regard to progress on facility projects as well as staffing. He commended the custodial and maintenance staff for their hard work over the summer in getting buildings ready for the new year.

II. CLAIMS AND FINANCIAL

Claim vouchers in the amount of \$1,211,930.28 and 3 payroll claim listings totaling \$1,010,575.24 are presented for approval of payment. I recommend approval of these claims for payment.

III. PERSONNEL

- A. Steve Jones made the motion to approve the employment of **Ciara Lovelace** as a Class III secretary at Northwestern Elementary, per the current support staff salary and benefits schedule, and beginning the 2017-18 school year. Bryan Alexander seconded and Janet Lovelace abstained.

The following personnel recommendations were unanimously approved following a motion from Steve Jones and second from Bryan Alexander:

- B. Accept the resignation of **Brenda McCain** as Bus Aide.
- C. Approve the employment of **Willette Cooley** as a corporation bus driver beginning the 2017-18 year and per the current support staff salary and benefits schedule.
- D. Grant the request of **Jodi Galbraith** for medical leave of absence through approximately Oct. 13, 2017, utilizing 18.5 accumulated sick days and the remainder of time off as unpaid leave.
- E. Approve coaching recommendations as submitted by Mr. Armstrong, and per Appendix B.

IV. CONDUCT A PUBLIC HEARING WITH REGARD TO THE SUPERINTENDENT'S CONTRACT

In compliance with Indiana Code 20-26-5-4.3(a), the Board conducted a public hearing to discuss and hear objections to and support for the superintendent's proposed contract. As there were no questions or comments, Mr. Alexander closed the public hearing.

V. CONSIDER ACTION WITH REGARD TO AN OVERNIGHT TRIP REQUEST

Mr. Armstrong submitted a request from Cross Country Coach Dave Stevens seeking permission to take the teams to Lake Freeman for a weekend of training and team building experiences. The trip was unanimously approved on a motion from Steve Long and second from Janet Lovelace.

VI. CONSIDER ACTION TO APPROVE EXTRA-CURRICULAR ACCOUNT YEAR-END REPORTS FROM HOWARD ELEMENTARY, NORTHWESTERN ELEMENTARY AND NORTHWESTERN HIGH-MIDDLE SCHOOLS

Janet Lovelace made the motion to approve year-end extra-curricular reports for Howard Elementary, Northwestern Elementary, and Northwestern Middle-High School. Mr. Snoddy thanked Mrs. Bour, Mrs. Ravas, and Mrs. Collins for their work as extra-curricular treasurers and preparing these reports for approval. Steve Jones seconded; motion passed unanimously.

VII. CONSIDER ACTION TO APPROVE KASEC JOINT SERVICES AGREEMENT FOR THE 2017-18 SCHOOL YEAR

Janet Lovelace made the motion to approve the agreement with KASEC for special education services for the upcoming year. Motion passed unanimously following a second from Steve Jones.

VIII. CONSIDER ACTION TO APPROVE A SERVICES AGREEMENT WITH BONA VISTA FOR THE 2017-18 SCHOOL YEAR

The Board unanimously approved an agreement with Bona Vista for the 2017-18 school year to provide Pre-School special education and therapy services. Motion made by Steve Jones and second by Janet Lovelace.

IX. CONSIDER ACTION TO APPROVE HEAD START MEMORANDUM OF UNDERSTANDING FOR THE 2017-18 SCHOOL YEAR

An agreement with Kokomo School Corporation was unanimously approved for providing Head Start preschool services for the upcoming school year. Janet Lovelace made the motion and Steve Jones seconded.

X. CONSIDER ACTION TO APPROVE AN UPDATE TO STUDENT HANDBOOKS WITH REGARD TO 1:1 DIGITAL LEARNING

Mr. Simmons submitted the 1:1 Digital Learning section that will be included within the student handbook at each respective building. A large portion of the document remains the same as in past years. Section 9 – Damaged and Lost iPads and Section 10 – iPad Costs and Payment have been updated with the current iPad costs for rental and repairs. Janet Lovelace made the motion to approve the update; Steve Jones seconded and motion passed unanimously.

XI. CONSIDER ACTION TO APPROVE NEOLA POLICY 3220.01 ON FIRST READING

Policy 3220.01 regarding Teacher Appreciation Grants was presented for approval on first reading. Steve Jones made the motion to approve on first reading. Janet Lovelace seconded; motion passed unanimously.

XI. PUBLIC COMMENTS – none

XII. BOARD COMMENTS – Ted Merrell commented with regard to the allocation of teacher appreciation grants.

Steve Jones commented with regard to scoreboards at the football fields.

Ted Merrell commented with regard to positive feedback regarding changes Mr. Betzner has made with facilities and personnel.

There being no further business, Steve Jones made a motion to adjourn. Janet Lovelace seconded and the board adjourned 7:45 a.m.

President

Vice President

Secretary

Next Meeting – August 10, 2017 – Northwestern High School Library – 7:00 P.M.