

NORTHWESTERN SCHOOL CORPORATION

MARCH 9, 2017, 7:00 P.M.
NORTHWESTERN HIGH LIBRARY
3431 N 400 W, KOKOMO IN 46901

The Board of School Trustees met in regular session at 7:00 p.m. on March 9, 2017. All board members were in attendance, as well as Ryan Snoddy, Blake Betzner, Jamie Shepherd-Bryant, and Michele Short, and 33 interested parties. The minutes of the February 9, 2017 meeting were presented and Mr. Snoddy requested a revision to Resolution 1702-1 to name InterDesign, Inc with Dan Rawlins as Developer. Jonathan Underwood made the motion to approve the minutes with this correction; Steve Jones seconded and motion passed unanimously. Mr. Snoddy requested an emergency agenda item be added: Consider action with regard to a sports camp request. With this addition, the agenda was unanimously approved on a motion made by Ted Merrell and second by Jonathan Underwood.

STUDENT OF THE MONTH

The following students were recognized as February & March Students of the Month:

- Howard Elem School – Feb: **Ava Rhees**, daughter of Greg and Jennie Rhees. Ava is in Mr. Campbell's third-grade class.
Mar: **Izaiah Simpson**, son of Lindsay Simpson. Izaiah is in Mrs. Taylor's second-grade class.
- Northwestern Elementary - Feb: **Noland Adams**, son of Todd and Jessica Adams. Noland is a sixth-grader in Mrs. Ashley Stites' class.
Mar: **Jaelyn Fischer**, daughter of Ryan and Camie Fischer. Jaelyn is Ms. Niedens' kindergarten class.
- Northwestern High School Feb: **Samantha Pepka**, daughter of Paul and Angie Pepka. Samantha is a senior at the high school.
Mar: **Marie Burns**, daughter of John and Susan Burns. Marie is a senior at the high school.

TOP TIGER

Feb: Sheila Lamb, secretary at the corporation office was recognized as February Top Tiger.
March: Scott Simmons – Director of Curriculum, Technology & Assessments was announced as March Top Tiger. Due to illness, Mr. Simmons was not able to attend and will be recognized in April.

I. SUPERINTENDENT'S REPORT

- A. **Recognition of Staff: Steve Wilson** – Mr. Wilson received a Lilly Endowment Teacher creativity Fellowship grant of \$12,000. He is one of 100 educators throughout the state to receive the grant and will travel to India in the summer 2017. Congratulations to Mr. Wilson!
- B. **Treasurer's Report:** Ms. Shepherd submitted for the Board's review January reports, including Appropriations Summary report and Fund Report.
- C. **AASA and Governing Board Meeting:** Mr. Snoddy will give a brief report of these meetings recently attended.

II. CLAIMS AND FINANCIAL

Jonathan Underwood made the motion to approve claims in the amount of \$496,951.50 and 3 payroll claim listings totaling \$698,299.47. Steve Jones seconded and motion passed unanimously.

III. PERSONNEL

Steve Jones made the motion to approve personnel recommendations. Ted Merrell seconded and the Board unanimously approved the following:

- A. Accept the letter of intent to retire at the end of the current school year from **Dallas Calloway**, Title 1 instructor at HES. Also, accept the letter from **Jim Ferenc**, bus maintenance and **Fred Eads**, NES custodian of their intent to retire effective July 31, 2017. Mr. Snoddy thanked all for their years of service.
- B. Accept the resignation of **Laurie Bentzler** from the food service department, effective Feb. 13, 2017.
- C. Approve the recommendation of Mr. Betzner to re-classify one 'B' Custodial position to a new position of a Maintenance/Grounds position. This is not an additional position, rather, a re-classification of one of the 14 custodial positions to a new position/classification. This position will require certifications in synthetic turf, spraying, and CDL.
- D. Approve the employment of **Brooklyn Helmle** as Library Clerk at Howard Elementary, effective March 6, 2017, per the current support staff salary and benefits schedule.
- E. Approve **Cindy Harshbarger** for homebound instruction duties, per the Master Agreement for 5 hours per week, for 6 weeks.
- F. Grant the requests for unpaid leave time from the following: **Nilene Schurig** -5 days family illness on Dec 14-21, 2016 and Feb 7, 2017; **Mallory King** – 1 day personal on 3/3/17; **Wanda Bilodeau** – 4 days sick on Jan 23-25, 2017; **Tara Keller** – 2 days personal on 3/23-24, 2017, **Donna Ortmann** – 3 days personal on March 8-10, and **Patricia Buckley** – 6 personal days on May 12-19, 2017.
- G. Approve the recommendation of Mr. Betzner to re-classify one 'B' Custodial position to a new position of a Maintenance/Grounds position. This is not an additional position, rather, a re-classification of one of the 14 custodial positions to a new position/classification. This position will require certifications in synthetic turf, spraying, and CDL.
- H. Approve spring coaching recommendations submitted by Mr. Armstrong, and per Appendix B to include: **Bruce Smith** and **Don Eramo**, splitting the Baseball MS Assistant stipend at \$495 each; **Joe Butcher** – change of assignment from MS Softball Assist to Softball JV Coach; **Shelby Rooze** – Softball JV Asst; **Ryan Elson** – MS Softball Coach; and **Beth Harrison** – MS Softball Asst Coach. Also, approve contingent upon receipt of satisfactory background check and application materials, **Jeff Trueblood** – Baseball JV Asst. coach.

IV. RECEIVE INFORMATION WITH REGARD TO SUMMER TECHNOLOGY PROJECT

Due to Mr. Simmons illness, he will report to the board at the next meeting.

V. CONSIDER ACTION TO ACCEPT A DONATION(s)

The high school has received two donations designated to the Robotics program, including \$200 from CJMR, Inc. and \$500 from H&R Industrial.

NHS Senior, Sean Ritenour has donated a memorial area in honor of Officer Carl Koontz. This project was Sean's final project toward becoming an Eagle Scout. A ceremony to dedicate the memorial will be held on Mar. 20th at 7:30.

VI. CONSIDER ACTION TO APPROVE 2017 SUMMER SCHOOL COURSE OFFERINGS AND ESTIMATED STAFFING NEEDS

Building principals submitted recommended courses for the 2017 summer school session. All courses must meet state minimum enrollment requirements. Mr. Owings recommends 2 sections of Reading for grades 1-3 (2 teachers). Mrs. Garrison also recommends 2 sections of Reading at Howard (2 teachers and 1 assistant). Tentative dates for elementary summer school are May 30-June 9. Mrs. Bilkey recommends the high school offer English 9/10, Algebra 1, Trigonometry, Government, Physical Education 2, and Supervised Agriculture Experience. She anticipates the need of 7 instructors. In addition, the HS will also offer Indiana Online Academy courses to include: AP Biology, AP Calculus AB, AP English Language & Composition, AP English Literature & Composition, AP Macro Economics, AP Micro Economics, AP Psychology, AP US Government, AP US History, AP

World History, Algebra 1 & 2, American Sign Language 1, 2, & 3, Art History, Biology, Chemistry, Chinese 1, College Entrance Preparation, Composition, Digital Citizenship, Earth and Space Science, Economics, English 9, English 10, English 11, English 12, Geography & History of the World, Geometry, Health & Fitness, Information communication & Technology, Integrated Chemistry & Physics (ICP), Music theory, Personal Financial Responsibility, Physical Education 1 & 2, Physics, Pre-Calculus/Trigonometry, Psychology, Spanish 1, 2 & 3, US Government, US History, World History. Steve Jones made the motion, Janet Lovelace seconded, and the Board unanimously approved 2017 summer school course offerings.

V. CONDUCT A PUBLIC HEARING AND CONSIDER ACTION WITH REGARD TO PROPOSED RENOVATION OF AN IMPROVEMENTS TO NORTHWESTERN HIGH SCHOOL AND THE ATHLETIC COMPLEX

The board will conducted a public hearing with regard to the Lease and additional appropriation and hear questions and comments regarding the proposed project. As there were not questions or comments, the public hearing was closed and several resolutions were presented to the board for adoption including:

- A. Resolution authorizing execution of the Lease
- B. Resolution appropriating the proceeds and establishing construction fund
- C. Resolution assigning bids to Building Corporation
- D. Resolution approving Continuing Disclosure Undertaking
- E. Resolution accepting post-issuance compliance procedures

Jonathan Underwood made the motion to adopt all Resolutions as presented. Steve Jones seconded and motion passed unanimously.

VI. CONSIDER ACTION TO ACCEPT AND AWARD BIDS FOR 2017 SUMMER ROOFING PROJECT

Mr. Betzner submitted 5 bids that were received for the 2017 summer roofing project. Ted Merrell made a motion to accept all bids submitted. The Board unanimously approved following a second from Jonathan Underwood. Mr. Betzner then recommended a contract be awarded to McGuff Roofing for the Base Bid, Alternate #1 and Alternate #3, for a total contract of \$112,292. The Board unanimously approved the bid recommendation following a motion made by Steve Jones and seconded by Janet Lovelace.

VII. CONSIDER ACTION WITH REGARD TO A REQUEST TO CONDUCT A SPORTS CAMP

Mr. Armstrong submitted a request from Coach Cindy Britten requesting permission to conduct swim lessons April 10-21, 2017. Mr. Snoddy requested this item be tabled and he be granted administrative authority to approve after more information is obtained regarding the request. Janet Lovelace made the motion to approve Mr. Snoddy's request; Jonathan Underwood seconded and motion passed unanimously.

VIII. PUBLIC COMMENTS - none

IX. BOARD COMMENTS – Janet Lovelace thanked the school corporation for allowing to her attend ISBA's New Board Member Academy in January.

There being no further business, Steve Jones made a motion to adjourn. Ted Merrell seconded the motion and the board adjourned at 7:57 p.m.

President

Vice President

Secretary

Next Meeting – April 13 2017 – Northwestern High School Library – 7:00 P.M.

**EXCERPTS FROM MINUTES OF A MEETING
OF THE BOARD OF SCHOOL TRUSTEES
OF NORTHWESTERN SCHOOL CORPORATION**

A meeting of the Board of School Trustees (the "Board") of Northwestern School Corporation (the "School Corporation") was held at Northwestern High School Library, 3431 N 400 W, Kokomo, Indiana, on March 9, 2017, at the hour of 7:00 p.m. (Local Time), pursuant to notice duly given in accordance with the rules of the Board.

The meeting was called to order by the President of the Board.

On call of the roll, all members of the Board were shown to be present.

(Among other proceedings had and actions taken were the following :)

The President presided over the meeting and stated that notice of this meeting with respect to the Lease Agreement (the "Lease") with Northwestern School Building Corporation (the "Building Corporation") had been published in the Kokomo Tribune and the Kokomo Herald on February 2, 2017. The President further stated that notice of this hearing with respect to the additional appropriation of funds was also published in the Kokomo Tribune and the Kokomo Herald on February 16, 2017. The proofs of publication were presented to the meeting, and upon examination were found to be in due form of law. On motion duly made, seconded and carried, said notice and proofs of publication thereof were approved and ordered filed.

The Secretary further stated that the proposed Lease, plans, and estimates for the school facilities to be renovated and improved by the Building Corporation had been on file from the date of publication of said notice until today, in the Administration Building of the School Corporation. Copies of the same were presented to this meeting for the inspection of the members of the Board. The Secretary said that it was not necessary to review in detail all of the procedures to date since the Board was familiar with all steps heretofore taken, including the proposed Lease, plans, and estimates just submitted, but that if any persons present other than members of this Board had any questions concerning these documents or the previous actions of this Board, or other steps taken looking

towards the renovation and improvement of said school facilities, the Board would be glad to answer the same.

The meeting was then open for questions and for the hearing of all persons interested in the Lease and the additional appropriation not to exceed \$2,000,000 for the purpose of the renovation of and improvements to Northwestern High School, including the athletic complex (the "Project"). After hearing all persons interested, and following discussion by members of the Board, on motion duly made and seconded, the resolution with respect to the Lease attached as Exhibit A was adopted by a vote of 5-0.

After the conclusion of the hearing, the resolution with respect to the additional appropriation attached as Exhibit B was adopted by a vote of 5-0.

It was then explained that a portion of the construction bids or contracts would need to be assigned to the Building Corporation. The Building Corporation will use bond proceeds to fund such contracts and complete the Project. On motion duly made and seconded, the resolution attached as Exhibit C was adopted by a vote of 5-0.

The President further advised the Board that it needed to approve the form of Master Continuing Disclosure Undertaking. The Board adopted the resolution attached as Exhibit D by a vote of 5-0.

There being no further business to come before the meeting, the meeting was thereupon adjourned.

Secretary, Board of School Trustees

APPROVED:

President, Board of School Trustees